One Great George Street

Maintenance Engineer

Location: Westminster
Salary: £38,000 plus overtime
Hours: Full-Time – 40 hours per week, with flexibility to work evenings and weekends as required

One Great George Street is a prestigious, Grade II listed venue nestled in the heart of Westminster, London. This stunning Edwardian building, known for its iconic four-domed architecture, offers exceptional facilities for conferences, meetings, gala dinners, receptions, and weddings. It also serves as the headquarters of the Institution of Civil Engineers — a globally respected body dedicated to promoting innovation, knowledge exchange, and excellence in civil engineering.

The Role:
We are looking for a skilled and proactive Maintenance Engineer to join our Building Services team at One Great George Street, a landmark venue in the heart of Westminster.

This is an opportunity to work within a unique and prestigious London venue where no two days are the same. You'll be part of a supportive Building Services team, contributing directly to the smooth operation of a renowned office and events environment.

Reporting to the Head of Building Services, you will be responsible for carrying out planned preventative maintenance (PPM), reactive repairs and general building maintenance across our facilities. Working within a busy and varied environment, you will help ensure that our buildings and services operate to the highest standards.
This is an excellent opportunity for an experienced engineer with electrical and/or mechanical expertise to play a key role in maintaining a high-profile commercial building, ensuring our offices, event spaces and facilities remain safe, efficient and operational for colleagues, members and visitors.

Key Responsibilities:

- Carrying out electrical, mechanical and plumbing repairs and maintenance
- Undertaking planned preventative maintenance of building systems and equipment
- Servicing and maintaining AHUs, FCUs, pumps, motors and associated plant
- Performing electrical works on lighting, power supplies and distribution boards

- Monitoring and maintaining Building Management Systems (BMS)
- Undertaking general building repairs, installations and decorating works
- Supporting the maintenance and presentation of office accommodation and function rooms
- Liaising effectively with contractors, suppliers and specialist engineers
- Responding promptly to maintenance issues and emergencies
- Ensuring all work complies with health, safety and statutory requirements

About You:

We are looking for someone who is hands-on, reliable and takes pride in delivering high-quality maintenance services.

Essential:

- Significant experience carrying out electrical and/or mechanical installations and repairs within a commercial building environment
- Practical experience of building maintenance and general repair work
- Good IT skills, including Microsoft Word, Excel and Outlook
- Strong communication skills and a good standard of written and spoken English
- A good understanding of health and safety practices
- The ability to work independently and prioritise workloads effectively
- Physical fitness to work in plant rooms, roof areas, service voids and similar environments

Desirable:

- Experience working with Building Management Systems (BMS)
- Experience within hospitality, events venues, heritage buildings or multi-use commercial properties

What We're Looking For:

The successful candidate will:

- Take a proactive approach to identifying and resolving maintenance issues
- Build positive working relationships across departments and with external contractors
- Demonstrate excellent problem-solving skills and attention to detail
- Communicate effectively with colleagues, customers and stakeholders
- Take ownership of tasks and deliver a high standard of service
- Uphold health, safety and organisational policies at all times

Qualifications:

- NVQ Level 3 (or equivalent) in Electrical and/or Mechanical Engineering

ICE Group Benefits:

- Uniform, tools and health and safety equipment supplied
- Meal and a drink provided at lunchtime and when on a late function cover from our on-site Café bar
- 25 days annual leave plus Bank Holidays
- Shutdown over Christmas period
- Annual £100 allowance towards your well-being
- Discounted hot food from on-site Café bar.
- Up to eight per cent of salary contributed to a personal pension scheme.
- 24-hour employee support line
- Death in service benefit equivalent to one year's salary
- Interest free season ticket loan
- Cycle to work scheme.
- Big Gym membership savings with the Gymflex scheme
- Your Rewards discount scheme

ICE Group is an equal opportunities employer and are committed to ensuring an inclusive recruitment process. We welcome applications from disabled candidates and will provide reasonable adjustments throughout the recruitment process. If you need support or an alternative format, please contact us at people.team@ice.org.uk

General Data Protection Regulations (GDPR) 2018

The data collected via this application process will only be used by the ICE Group for the purpose of recruitment and for the performance of an employment contract if a job offer is made. This data will not be disclosed to any external sources without express consent unless required to do so by law. Unsuccessful applicants' data, both electronic and paper will be deleted/shredded six months from date of application. For any questions or concerns about your personal data, please get in touch with our Data Protection Officer at the details provided below at
Email: dataprotection@ice.org.uk

Applicants have the right to complain to the ICO at http://ico.org.uk/ if they have a concern with the way ICE is handling their data.